AMETECS	AUDIT CHECKLIST	Effective Date: 1 May 2025	
		Document Code: IMS-IA-F02	
		Rev. No.00	Ref. No.

Clause No	Description	Procedure Ref	Non Conformance	Remarks
QUALITY ASSURANCE & CONTROL PROCESS				
6.1	Equipment/vehicles maintenance list available	IMS-QAQC-P16 Rev 00	None	Checked; list is available
6.2	In-process inspection	IMS-QAQC-P16 Rev 00	None	This is being followed as per ITP
6.3	Calibration – equipment list	IMS-QAQC-P16 Rev 00	None	Checked; available & updated
6.3	External calibration – records (with correct equipment details)	IMS-QAQC-P16 Rev 00	None	Checked; available
6.3	Internal calibration – records (with correct equipment details)	IMS-QAQC-P16 Rev 00	Not applicable	—
6.2	Final inspection of products before delivery	IMS-QAQC-P16 Rev 00	None	Practiced for all Products

AMETECS	AUDIT SUMMARY REPORT	Effective Date: 1 May 2025	
		Document Code: IMS-IA-F03	
		Rev. No.00	Ref No:

1. **SCOPE: Quality Assurance and Control Process**

2. **KEY PERSONNEL INTERVIEWED**

S NO.	NAME	DESIGNATION	DEPARTMENT/SECTION
1	Ananthakrishnan R	QA/QC Engineer	QA/QC

3. **GOOD PRACTICES OBSERVED:**

ITP is available for all production jobs and inspection points are being followed. In addition, when TPI is required, these have also been coordinated properly. There is also an updated list of calibrated equipment and all records are up to date.

4. **AUDIT FINDINGS**

S NO.	FINDINGS	CLAUSE #	Maj/Min/Obs
1	One old pressure gauge that was damaged is kept along with other calibrated equipment.	6.3.10	Minor
2	Accuracy for laser distance should be verified as per HILTI datasheet	6.3.8	Minor

AUDITOR SIGNATURE: ---------- **DATE:** 03/11/2025 ----------

AMETECS	AUDIT PLAN	Effective Date: 1 May 2025	
		Document Code: IMS-IA-F01	
		Rev. No.00	Ref #:

Audit No: **25/01**	**Audit Date:** **03/11/2025**
Standard: **ISO 9001**	**Scope:** **Quality Control, Production, Procurement & Purchasing**

Auditors: Amrith S

Time	**Section**	**Auditee**	**Auditors**	**Activities to be audited**
9 AM	Opening meeting with all relevant parties			
9.15 AM	Quality Control	Ananthakrishnan R	Amrith S	Calibration plan, QA/QC documents, welder qualifications, PQR/WPS, material test certificate tracking
11.30 AM	Production	Senthil K	Amrith S	Availability of clear drawings for production; selection of qualified personnel for production tasks
1.30 PM	Procurement & Purchasing	John D	Amrith S	If supplier list is available; check supplier evaluations; check supplier information list
3.30 PM	Closing the Meeting			