GI MOVERS

G I M C O CARGO SERVICES L.L.C
جي اي ام سي او لخدمات الشحن ش.ذ.م.م

WARNING LETTER
(ISSUE – 1)

Date: 30.03.2026

To
Mr. Jahir Miya(GIM-137)
Packer

Subject: Warning Letter for Unauthorized Leave on 27.03.2026

This letter serves as an official warning regarding your unauthorized absence from duty on 27.03.2026. You failed to inform or seek prior approval from your line manager or the company before taking leave.

Please note that this is not the first instance of such behaviour. Despite several verbal warnings issued previously, you have continued to disregard company policies. Such repeated misconduct reflects a lack of discipline and responsibility towards your duties.

The management takes this matter very seriously. Any further recurrence of such actions may result in strict disciplinary measures, including penalties or termination of employment without further notice. You are hereby instructed to strictly adhere to the company's leave procedures and ensure that all absences are properly communicated and approved in advance.

Kindly treat this matter with utmost importance.

For' GIMCO CARGO SERVICES LLC.

Authorized Signatory

Recived Orijinal letter

JAHIR 0556718126