GI MOVERS Anytime anywhere ➢ Feel stress free	**RISK ASSESSMENT**	**GG RR 001** REV.06

ACTIVITY:	Shifting of IT and personal items for 9 staffs	**RA No.**	**RAG-2016-03-27**
		DATE	02.09.2026
LOCATION:	**Masdar *Incubator - Core1***	**PROJECT:**	**Masdar *Incubator - Core1***

EQUIPMENT TO BE USED	**SUBSTANCES TO BE USED**	**REVISION STATUS**	
		REVISION NUMBER	**REVISED DATE**
Carpentry Tool boxes, Cordless drill	Carton boxes, Tape and Rubber wheel Trolley, Bubble, Plastic, Tape		

POTENTIAL HAZARDS / CONDITIONS CONSIDERED (TICK BOX)			**PERSONS AT RISK (TICK BOX)**	
☐ FALL FROM HEIGHT ☐ FALLING OF MATERIALS ☐ LIFTING OPERATION	☐ ELECTRICITY ☐ MANUAL HANDLING	☐ DEEP EXCAVATION ☐ SLIPS / TRIPPING	☐EMPLOYEES	☐PUBLIC
☐ FIRE RISK	☐ COSHH ☐ ADVERSE WEATHER	☐ ENVIRONMENTAL RISK ☐ GENERAL PUBLIC	☐SUBCONTRACTORS ☐VISITORS	☐ ☐

MANDATORY HSE REQUIREMENTS (TICK BOX)	
☐ SAFETY INDUCTION	☐ WORK PERMIT
☐ TOOL BOX TALK	☐ PROPER TOOLS / EQUIPMENTS
☐ PROPER PPE	☐ PROPER SUPERVISION
☐ SAFE WORK PLACE	☐ PROPER BARRICADE AND WARNING SIGN IN THE AFFECTED AREA

PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENT (TICK BOX)		
☐ SAFETY HELMET	☐ GLOVES	☐ EAR PLUGS / DEFENDERS
☐ SAFETY BOOTS	☐ MASK	☐ RESPIRATORY / BREATHING APPARATUS
☐ GOGGLES / SPECTACLE	☐ OVERALLS	☐ FULL BODY SAFETY HARNESS

TO REFER OTHER RISK ASSESSMENTS
1. Nil
2.
3.
4.

RISK LEVEL

H(**HIGH**-Potential to cause death or permanent injury)**M** (**MEDIUM** – Potential to cause loss time injury)**L** (**LOW** – An injury treatable with First Aid)

LIKELIHOOD (L)	**SEVERITY (S)**	**CLASS OF RISK (L X S)**
1. IMPROBABLE. **2. REMOTE.** **3. PROBABLE** **4. OCCASIONAL.** **5. FREQUENT**	**1. NEGLIGIBLE.** **2. MINOR.** **3. REPORTABLE.** **4. SERIOUS.** **5. CATASTROPHIC.**	**HIGH = 15 – 25** **MEDIUM = 07 – 14** **LOW = 01 - 06**

RISK MATRIX

LIKELIHOOD (L)						
5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5
	SEVERITY (S)				

NOTE: ***1. Risk assessment must be addressed to workers by work in charge before starting job.***
2. Risk assessment is a continuous process hence to be reviewed depending on activity and risk involved

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S.N.	HAZARD	HARM	RISK		CONTROL MEASURES	CONTROLLED BY WHOM	RESIDUAL RISK
			LXS	L M H			
1	• Manual handling • Storage of materials associated with the work site	• Crush or impact with body • Muscular skeletal injuries • Cuts on sharp edges • Objects falling from above • Striking body against materials	3x3	L	• Team lifting of lighter items. Workers to wear gloves when handling materials • Segregate stored materials away from work areas • Hard hats, gloves and safety glasses to be worn during all work	• Supervisor to observe PPE and safe lifting practices. • Supervisor to supervise his crew to wear PPE as designated	
2	• Manual handling	• Muscular skeletal injuries • Cuts and bruising Tipping over during installation causing injuries to crush injuries for workers	3x3	L	• Advance warning traffic signs to be used • First aid kit will be with the supervisor at site.	• Supervisor to co-ordinate furniture fixing activity • Supervisor to manage people and vehicles	
3	• Removing waste materials without accidents • Noise	Identifying nails and risky items before clearing the debris.	3x3	L	• All workers to wear high visibility garments. • All workers to wear gloves, goggles and helmet.	• Supervisor to co-ordinate works program • All workers wear designated PPE	

ASSESSED BY (NAME): RAMESH KUMAR	**SIGNATURE:**	**REV. No:**

APPROVED BY KUMAR MANI **(NAME): ……..**	 **SIGNATURE:**	**REV. DATE:**

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S.N.	HAZARD	HARM	RISK		CONTROL MEASURES	CONTROLLED BY WHOM	RESIDUAL RISK
			LXS	L M H			
	• Fire	• Property damage and burn Injury	3x3	M	• Avoid open wirings in document storage room. • Avoid underrating or overrating barkers in storage document room for electrical circuit. • Ensure no naked flame and no smoking inside the document storage room.	• Supervisor and project Manager.	
	• Long working (Maintenance activity during Holidays)	• Risk of accident	3x3	M	• Ensure that continues supervision has been provided until completion of work. • Ensure that briefing tool box talk has been carried out before starting the work. • Security staff checks all areas, including toilets before locking up night.	• Supervisor and project Manager.	

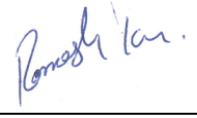
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S.N.	HAZARD	HARM	RISK		CONTROL MEASURES	CONTROLLED BY WHOM	RESIDUAL RISK
			LXS	L M H			
	• Personnel Injury (External / Internal Injury)	• External Injuries: Cut, Abrasion, Crush injuries to figure. Internal Injuries: Muscle and ligament strain. Work related upper limb Disorders (WRULDS)	3x3	M	• Pre start briefing / Tool box talk • Training on Manual material handling shall be provided. Always assess the weight of the load to be lifted. • Always make use of alternative lifting technique such as chain block, Fork lift, Crane. Use trolley & pallet for shifting of materials. • Think before handling / Lifting. Use appropriate handling aids where possible. • Ensure the availability of mechanical aid / change in process. • Ensure that adequate PPE's has been provided. • Always lift with your thigh muscle by looking up & straightening your leg; always get a firm grip at opposite corner of the load. • Avoid twisting the back or learning sideways while carrying the load.	• Supervisor and project Manager.	

					• Ensure the load is close to the waist. • Ensure to provide good housekeeping in shop floor, Store, Office & Material stock yards. • Ensure a good hold on the load.		
		• Injuries to others due to slip, trip and fall.	3x3	M	• Pre start briefing / Tool box talk • Safety induction for all new comers. • Ensure to provide good housekeeping in shop floor, Store, office &Material Stock yards. • Ensure that adequate PPE's has been provided. • Ensure to provide a representative along with the visitor until completion of the shop visit. • Ensure that adequate supervision is provided to monitor the manual handling area.	• Supervisor and project Manager.	

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