GI MOVERS LLC

METHOD STATEMENT

Furniture Delivery & Installation

Document Information

Client	Team 7 General Trading
Project	Furniture Delivery & Installation
From	Musaffah, Abu Dhabi
To	Al Danah, Abu Dhabi
Revision	Rev.0

Purpose

To describe the safe method for delivery and installation of furniture.

Scope of Work

Loading, transportation, offloading, shifting, assembly, positioning, levelling, cleaning and handover.

Responsibilities

Project Supervisor: oversee work.
Installation Team: execute safely.
Driver: safe transportation.

Tools & Equipment

Truck, hand tools, trolley, pallet trolley, ladder, PPE.

Methodology

1. Inspect furniture.
2. Load and secure items.
3. Transport to site.
4. Offload safely.
5. Move to designated area.
6. Assemble and install.

7. Inspect and clean.
8. Handover to client.

HSE Requirements

Wear PPE, maintain housekeeping, use proper lifting techniques, report incidents immediately.

Quality Control

Check quantities, inspect for damage, verify alignment and stability before handover.

Emergency

Stop work, inform supervisor, provide first aid, contact emergency services if required.

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