KURITA AquaChemie	Doc No.: HSE-EP-F01
	Rev: 02
	Date: 01-04-22

Plant: Dammam **Date:** 25 Oct. 26. **Time:** 15:30 **Evaluator(s):** Almarri / Mazen

Evaluation of: (Check one)
☐ Actual Emergency Event ● Planned Drill
☐ Tabletop Exercise ☐ Random Employee Consult

Drill Scenario: (Check all that apply)
●Evacuation ☐ Fire ☐ Tornado ☐ Injury
☐ Spill ☐ Workplace Violence/Active Shooter
☐ Other (specify): _____

INSTRUCTIONS: For an evaluation of an actual emergency or mock drill, only complete Sections A and as applicable Section C below. If evaluating a "Table Top Exercise" or a "Random Employee Consult", only complete Sections B and as applicable Section C below. * Each "No" response requires corrective action and details provided in Section C.*

	A. General Evaluation of Actual Emergency or Mock Drill	Yes	No	NA	Corrective Action Reference or Describe Immediate Corrective Action Taken
1	In general, did site personnel respond properly?	✓			
2	In general, did visitors & contractors respond properly?	✓			
3	Did personnel leave their work area & evacuated to proper designated emergency location?	✓			
4	Did personnel stay in the designated emergency location until alarm is cleared?	✓			
5	How long did it take for all personnel to rally in the proper designated emergency location(s)? (Provide estimate if actual time not known)	One minute forty five second			
6	Is the time in A5 considered efficient for the complexity & size of the site?	✓			
7	Was a headcount taken for site personnel, visitors & contractors?	✓			
8	Did the headcount account for everyone?	✓			
9	How long did it take to complete and report the headcount? (Provide estimate if actual time not known)	One minute fifteen one second			
10	Is the time in A9 considered efficient for the complexity & size of the site?	✓			
11	Did the Emergency Alarm(s) sound/display properly?	✓			
12	Could the Emergency Alarm(s) be heard/seen throughout all areas of the building?	✓			
13	Was equipment properly shutdown &/or secured for the emergency scenario?	✓			
14	Was appropriate response equipment brought to the response site?			✓	
15	Did someone call (actual emergency response) or indicate to call (drill) the proper External Emergency Response Agency(s)?			✓	
16	Based on the above, does it appear the written Emergency Response Plan (ERP) is effective?			✓	
17	Based on the above, does it appear the Emergency Response Training is effective?			✓	

	B. Evaluation of Tabletop Exercise or Random Employee Consult	Yes	No	NA	Corrective Action Reference or Describe Immediate Corrective Action Taken
	Name of Employee(s) Responding:				
1	Did the employee(s) explain the proper response procedure? (Summarize on reverse side)	✓			
2	Did employee(s) know how to summon site Emergency Responders & External Emergency Responders (as appropriate for role)?	✓			
3	Did employee(s) know the site assembly points areas?	✓			
4	Did the employee(s) know the locations of emergency equipment?			✓	
5	Did the employee(s) know the location of and how to activate the Emergency Alarm?			✓	
6	Did the employee(s) know where to find the Plant's Emergency Response Plan (ERP)?			✓	

C. Details of "No" Responses	
Section Letter & No.	**Observation/Comments**

Abdullah Almarri
HSE

Mazen Barajaa
Plant Manager