Quality Policy

MANCON CONSTRUCTION CO. LLC – SOLE PROPRIETORSHIP LLC is committed to provide timely quality services to its customers and to provide a working environment that is best to all its employees through effective implementation of quality policy.

We also believe that the success of our business is reliant on our employees carrying their duties in a conscious manner.

This shall be achieved by continually improving our quality management system by:

- Providing competent workforce adequate resources and adopting adequate technology and effective process.
- Complying with applicable current and future legal and other regulations to improve the effectiveness of the system.
- Setting quality objectives and targets, ensuring it through periodic review and developing programs.
- Periodic review of quality management system and taking necessary corrective action and preventive measures in case of deviation from policies and programs.
- Communicating and understanding this policy at all levels of the organization and making it available to all interested parties upon request, including members of general public.

All employees of MANCON are responsible for implementing and complying with Quality Standards of the organization for ensuring the quality are managed in all aspects of our business.

MOHAMED ELAYOTY
Partner

شركة مانكون للانشاءات ذ.م.م
شركة الشخص الواحد ذ م م
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Abu Dhabi- U.A.E. أبو ظبي - ا.ع.م

MANCON Construction Co. LLC	**Mancon Construction Co. LLC – Sole Proprietorship LLC**
	Health and Safety Policy

We are committed in ensuring that construction activities are performed in the safest practicable manner on our development sites. Effective health and safety management is paramount in the planning, design and execution of our projects and we allocate appropriate resources to achieve this and set environmental objectives. With regards to compliance with the construction regulations, it is the company's obligation to ensure that:

(a) Designers, Contractors and other team members engaged are competent (or work under the supervision of a competent person), are adequately resourced and appointed to the project at an appropriate stage of the design and construction process.

(b) There are reasonable management arrangements in place throughout the project to ensure that the construction work can be carried out, so far as is reasonably practicable, safely and without risk to health.

(c) Any fixed workplaces (for example offices, retail units, factories, schools), which are to be constructed, will comply, in respect of their design and the materials used, with any requirements of the workplace.

(d) Relevant information likely to be needed by designers, contractors or others to plan and manage their work is passed to them.

(e) Take action to achieve the targets and continually improve the system.

(f) Ensuring that our relevant compliance obligations and other requirements are fulfilled.

(g) Ensuring the safety and welfare of our staff and the protection of our assets.

(h) Ensuring the prevention of any impact on the environment resulting from our actions.

(i) Periodically review the suitability, adequacy and effectiveness of the HSE Management system relevant to the context of the organization.

(j) Make every effort to protect the environment and prevent pollution, to minimize consumption of materials, to promote reuse and recycling of wastes and adopt best practice on waste management.

(k) Shall ensure the management commitment to adherence to HSE Management System, our policies and procedures are regularly reviewed, normally annually, audited and amended to comply with any legislation and to ensure continuous improvement.

MOHAMED ELAYOTY
Partner

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Occupational Health & Safety Policy

MANCON Construction Co. recognizes its duty to ensure the Occupational Safety and health of its staff, sub-contractors, customers and visitors.

We aim to remove or reduce the risks to the Occupational safety, health and welfare of all workers, contractors, customers, visitors and anyone else who may be affected by our business operations.

We aim to ensure all work activities are done safely and all operations, procedures; activities comply as per OSHAD System Framework v3.1.

In our effort to achieve the Vision and Mission of MANCON Construction Co. is committed towards the highest standards of Occupational Safety and Health in accordance with excellent performance and best practices.

In performing this duty, we commit to:

- Prevent injury, illness and other incidents
- Enhance employee health and wellbeing
- Identify & manage of OSH risks
- Comply with all applicable local, federal and international OSH laws & codes of practices
- Set, monitor & review OSH targets & objectives
- Provide appropriate OSH resources
- Strive for continual improvement

MANCON Construction Co. is committed to effectively implement, maintain and comply with the requirements of OSHAD SF 3.1 in all concerned areas of its application and to ensure that the policy is communicated within our organization and to all our other relevant stakeholders.

Whilst the organization accepts the main responsibility for implementation of this policy, all levels of organization from Top Management down to the workforce shall ensure to abide by the rules & requirement made under the authority of this policy.

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Managing Director

Date: Jan, 01 2023, Rev 00

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Note: This policy shall be reviewed, revised annually for the continual improvement and effectiveness.

Waste Reduction Policy

At **MANCON CONSTRUCTION CO. LLC – SOLE PROPRIETORSHIP LLC**, we are committed to reduce the environmental impact of our operations through appropriate Environmental Management System. This calls for a conscious effort across **MANCON CONSTRUCTION CO. LLC – SOLE PROPRIETORSHIP LLC** in the following areas:

- **Reduction of waste at source**:
  All delivery centers and offices must manage operations to reduce the quantity or toxicity of waste produced. Such measures include, but are not limited to the following:
  - ❖ Printing reports and documents, whenever possible on both sides of the paper.
  - ❖ Updating mailing and distribution lists periodically to avoid overrun; use of email whenever appropriate.
  - ❖ Giving preferential purchasing consideration to products that are reusable, refillable, repairable, more durable, less toxic and recyclable and which avoid excess packaging.
  - ❖ Reuse of material wherever possible: All products and materials must be reused wherever possible.

- **Recycling:**
  It is the responsibility of every associate to separate identified recyclable materials and place them in appropriate recycling containers. Office paper, corrugated cardboard and aluminum beverage cans must always be recycled in the appropriately marked container. Other materials are to be recycled whenever feasible and wherever containers are provided. Reuse is preferable to recycling.

- **Purchasing products with recycled content:**
  All offices across **MANCON CONSTRUCTION CO. LLC – SOLE PROPRIETORSHIP LLC** must purchase and use products manufactured from recycled materials whenever feasible. In particular recycled paper products must be used. It is important that all recycled purchases must be reported to the Admin Department for record keeping and reporting purposes.

- **Implementation**
  The Office of Waste Reduction and Recycling will work with Recycling Monitors and the delivery center associates to make recycling and waste reduction as convenient as possible. Active participation will trim unnecessary waste disposal costs, meet mandated waste reduction requirements and will help **MANCON CONSTRUCTION CO. LLC – SOLE PROPRIETORSHIP LLC** meets its commitment to reduce the negative impact of its operations on the environment. This policy must be made available to all associates of **MANCON CONSTRUCTION CO. LLC – SOLE PROPRIETORSHIP LLC.**

MOHAMED ELAYOTY
Partner

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