# HATEEN TECH.CONT. L.L.C

# QUALITY, HEALTH, SAFETY, AND ENVIRONMENT SYSTEM

## LEGAL REQUIREMENTS PROCEDURE

| | NAME | SIGNATURE | DATE |
|---|---|---|---|
| **PREPARED BY** | MUHAMMED ALI | | 14/06/2026 |
| **APPROVED BY** | AHMAD GHANEM | | 14/06/2026 |

## 1. REVISION AND APPROVAL

| Rev. | Date | Nature of Changes | Approved By |
|---|---|---|---|
| 00 | 13 June 2026 | Original issue. | AUTHORIZED OFFICER |
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## 1. PURPOSE:

The purpose of this process is to establish a system for the identification and evaluation of legal compliance that is applicable to HATEEN TECH.CONT. L.L.C's safety and environmental aspects.

## 2. SCOPE:

This process is applicable to all HATEEN TECH.CONT. L.L.C operations and responsibility are of the staff to effectively identify and maintain legal and other requirements related to HATEEN TECH.CONT. L.L.C's OH&S and environmental issues.

## 3. DEFINITIONS:

Occupational Health and Safety (OH&S): conditions and factors that affect the well-being of employees, temporary workers, contractor personnel, visitors and any other person in the workplace.

Safety: freedom from unacceptable risk of harm.

Interested parties, individual, or groups concerned with, or affected by the OH&S and environmental performance of an organization.

Environment: surroundings in which an organization operates including air, water, land, natural resources, flora and fauna, humans and their interrelation.

Legal requirements: applicable statutory requirements to the organization

Other requirements: other requirements to which the organization may subscribe including requirements by interested parties.

Compliance: fulfillment of requirements.

Evaluation of compliance: assessment if the identified requirements are fulfilled.

## 4. RESPONSIBILITIES:

AUTHORIZED OFFICER, MR, HSE Officer and Dept. Heads

## 5. PROCEDURE:

### IDENTIFICATION OF LEGAL AND OTHER REQUIREMENTS

The following are the departments and their responsible functions with regard to legal and other requirements within HATEEN TECH.CONT. L.L.C

| Regulations and other Requirements |
|---|
| Federal law No 08<br>UAE Labor Law |
| ISO 9001: 22015 |
| ISO 14001: 2015 |
| ISO 45001:2018 |
| Federal Law No 24 Protection of Environment |
| Ministry of Order |
| Another Laws / Required Permit |

New or revised legal & other requirements are notified to be forwarded to AUTHORIZED OFFICER by Admin. The MR and AUTHORIZED OFFICER review the new requirements and list them in the list of legal & legal & another requirement if required.

The identified Legal and other requirements shall be listed in a List of Legal Requirements and Evaluation of compliance.

The List of Legal Requirements and Evaluation along with the original format of the requirements shall be maintained by the Document Controller.

### EVALUATION OF COMPLIANCE WITH THE LEGAL REQUIREMENTS

The evaluation of compliance with the identified legal and other requirements shall be carried out individually by the concerned department in coordination with Management Representative every 6 months.

Legal compliance of activities and processes are carried out during hazard identification and Environmental review. The status of the compliance shall be reported during the Management Review Meeting by the Management Representative.

The Management Representative shall initiate the Non-Conformance Report in case of failure to meet the legal and other requirements.

## 6. RECORDS / DOCUMENTS:

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|---|---|
| Legal Compliance Register | IMS-LR-F01 |