novera
LEGACY INTEGRATED SOLUTIONS

EXIT INTERVIEW FORM

NOV-HR-000-00-26

Employee Name		**Employee ID**	
Company / Entity		**Department**	
Position / Grade		**Reporting Manager**	
Joining Date		**Emirates ID / Visa**	

Length of Service		**Interview Date**	
Interviewed By		**Exit Type**	

FEEDBACK (1 = POOR → 5 = EXCELLENT)

Area	1	2	3	4	5	Comments
Role & responsibilities						
Compensation & benefits						
Management & supervision						
Career & development opportunities						
Work environment & culture						
Tools & resources						
Work-life balance						

REASONS & SUGGESTIONS

Primary reason for leaving	
What did you value most?	
What could the company improve?	
Would you recommend us as an employer?	☐ Yes ☐ No ☐ Maybe

Note: *Exit feedback is confidential and used only to improve retention and workplace practices.*

Employee	Group HR
Optional	*Interviewer*
Name / Signature / Date	Name / Signature / Date