QUALITY REGISTRAR SYSTEMS

AUDIT PLAN

FORM 04-5

COMPANY	FAZCO OIL AND GAS EQUIPMENT TRADING COMPANY LLC	JOB NO.	QMS:11-100566, EMS:11-46944, OHSMS:11-9967	CERT. NO.	N/A
ADDRESS	P.O. BOX NO. 41234, AREA, ABU DHABI CORNICHE EMIRATES				

STANDARD

- [x] ISO 9001:2015, ISO 14001:2015, ISO 45001:2018
- [ ] ISO 27001
- [ ] ISO 14001
- [ ] ISO 45001
- [ ] ISO 22000
- [ ] OTHERS

EA/NACE/FOOD CATEGORY
33/37/35.2

CLASSIFICATION

- [ ] INITIAL
- [x] STAGE 1
- [x] STAGE 2
- [ ] SURVEILLANCE
- [ ] TRIENNIAL
- [ ] OTHERS:

AUDIT DATE (DD/MM/YY)
03 MAY 2024

LANGUAGE
ENG

COMPANY REPRESENTATIVE:
MS. AISHA

TEL:
+971 52 295 4615

FAX:
NIL

SCOPE OF CERTIFICATION:

- ADMINISTRATIVE BUSINESS TRAINING
- TAX CONSULTANCY
- ADMINISTRATIVE CONSULTANCY AND STUDIES
- TRANSLATION PUBLICATIONS SERVICES
- TRAINING ON ACCOUNTANCY AND AUDITING
- ONSHORE AND OFFSHORE OIL AND GAS FIELDS AND FACILITIES SERVICES
- INFORMATION TECHNOLOGY CONSULTANCY

LEAD AUDITOR	AUDITOR(S)	TECHNICAL EXPERT(S)	M/D
MR. TAHIR (L/A)			.5

TIME	FUNCTION AREA
09:00-09:30	**OPENING MEETING AND INTERVIEW WITH TOP MANAGEMENT** CONFIRMATION OF CERTIFICATION SCOPE, IDENTIFICATION OF SHIFT WORK, APPLICABILITY (EACH CLAUSE), DETERMINATION OF MULTIPLE/TEMPORARY ONSITE, SAFETY REQUIREMENTS DURING AUDIT
09:30-10:30	**REVIEW FOR NECESSARY DOCUMENTED INFORMATION FOR QMS** • **INPUT & OUTPUT** • IDENTIFICATION OF MANUFACTURE/SERVICE AREAS AND INPUT AND OUTPUT FOR PROCESSES (ENVIRONMENTAL FLOW CHART INCLUDING MATERIAL BALANCE), (OH&S FLOW CHART INCLUDING MATERIAL BALANCE) • IDENTIFICATION FOR ANY CLAUSE EXCLUDED FROM SCOPE AND ANY WORK SHIFT EXCLUDED FROM AUDIT • PLANNING (ENVIRONMENTAL ASPECTS AND COMPLIANCE OBLIGATIONS) • MANAGEMENT PROCESS (INTEGRATED POLICY AND OBJECTIVES) • PLANNING: HAZARDS IDENTIFICATION AND ASSESSMENT OF RISKS AND OPPORTUNITIES, DETERMINATION OF LEGAL REQUIREMENTS AND OTHER REQUIREMENTS) • MANAGEMENT PROCESS (INTEGRATED POLICY AND OBJECTIVES, CONSULTATION AND PARTICIPATION OF WORKERS) • **SUPPORT** • PLANNING/PROGRAMING • REVIEWING RAW/SUBSIDIARY MATERIALS, ENERGY AND RELATED ENVIRONMENTAL ASPECTS • LEGAL/REGULATORY REQUIREMENTS • PLANNING (RISKS AND RISK ASSESSMENTS)
...	**PROVISION OF OPERATION/SERVICE** OPERATION PROCESS

SEND	☐ FAX ☑ EMAIL ☐ POST ☐ BY HAND